

Minutes of the 2nd Annual Members Meeting

Date: 27-Jan-2003
Time: 16:00 - 18:00, followed by an apero
Venue: Ericsson AG facility, Berne
Sponsored by Ericsson AG

- *General comment: The references below in square brackets "[]" refer to the slide numbers of the PowerPoint presentation attached to these minutes.*
- Andrea opened the meeting and the Agenda [2] was accepted without change requests or additions
- Participants and quorum
 - A total of 37 individuals were present, thereof 5 Chapter Board members and the representative for Swiss Romande.
 - 37 participants out of 174 members: 21%.
 - Thomas Diethelm performed the identification of voting participants. All voting members have signed and voted with a pink sheet.
- Introduction, President - Andrea
 - General Intro, Agenda presentation and agreement [2]
 - Chapter Key Principles [3]
 - Presentation of 2002 milestones [4]
- Vice Presidents (VPs)
 - VP Members - Erhard [6-8]
 - A question was raised how to register to the chapter when already being a PMI member
 - Erhard replied: Send an e-mail to PMI, for further information please also visit the PMI Switzerland Chapter homepage.
 - VP Finance - Jan [9-10]
 - VP Programs and VP Special Projects – Jim and Ute [11]
 - VP Communications – Karl-Friedrich [12]
 - Representative Swiss Romande – Alexander [13]
- Andrea and the whole chapter congratulated the **28** new PMPs for their achievement [14-15]

- Elections [17-18]
 - Thomas identified the presence of quorum (more than 18 members (10%) and ran the election session
 - Election of the Chapter Board 2003 candidates [18] was performed individually with the following result:
 - Election: President, Dr. Andrea Behrends
 - 37 approved, 0 against, 0 abstentions (unanimous)
 - Election: VP Communications: James Greene
 - 37 approved, 0 against, 0 abstentions (unanimous)
 - Election: VP Finance: Dr. Karl-Friedrich Franz
 - 37 approved, 0 against, 0 abstentions (unanimous)
 - Election: VP Members, Erhard Zingg, PMP
 - 37 approved, 0 against, 0 abstentions (unanimous)
 - Election: VP Programs, Ute Brodman
 - 37 approved, 0 against, 0 abstentions (unanimous)
 - Election: VP Special Projects, Alexander Matthey, PMP
 - 37 approved, 0 against, 0 abstentions (unanimous)
 - Election of Committee Members [19]:
 - Nomination Committee:
 - Denis Bögli, PMP: unanimous
 - Dr. Thomas Diethelm, PMP: unanimous
 - Auditor Committee:
 - Keith W. Smith: unanimous
 - Dr. Kurt Neuenschwander, PMP: unanimous
 - Many thanks to the volunteers for the Nomination and the Auditor Committees!
 - Andrea asked for formal approval of the Financial Statement presented by Jan:
 - The Financial Statement was accepted unanimously
- Presentations followed concerning:
 - Chapter Board Meetings 2003 – Jim [21]
 - Annual Program 2003 – Ute [22]
 - Special Projects 2003 – Alex [23]
 - PMI PMP Certification Exams – Erhard [24]
 - There was a discussion about the test center setup (Prometric) and consequences for applications for individuals and for a group of people from one company (in-house exam provision)
 - Finance 2003 – Karl-Friedrich [25]

- The Discussion session following was led by Jim [26-27]
 - The following topics has been subject of discussion:
 - Who is PMI, what is a PMP? This needs to be better promoted showing the benefits!
 - We should think about a discussion forum on our web site.
 - What about a job market on our web site?
 - Possibly links provided to career headquarters of PMI.
 - This might be a suggestion for a Special Project in 2003!
 - The Switzerland chapter looks very IT oriented at the moment
 - What can we do to broaden the scope of the chapter?
 - There was a discussion about positioning of project management to understand the project life cycle vs. the project management life cycle.
 - Interest was demonstrated to get more details on the usage of project management tools.
 - This also is a potential candidate for a Special Project or an Event topic in 2003.
 - An establishment of a task force to evaluate tools was suggested.
 - A discussion about certain interests in value engineering (earned value) analysis (Wertanalyse) and its potential benefits followed without a concrete suggestion.
 - There was a question about a broader interest in a certification for a project management office.
 - Alex was asked to look deeper into this.
 - The location of the next (3rd) Annual Meeting of Members (AMM) was discussed and:
 - Berne (again) considered being a good place (geographically).
 - The sponsor for the next AMM needs to be found
 - Pius Rohr from Ericsson briefly presented a company overview and their project management approach and environment they are using.
 - The meeting ended with thanks to the sponsor (Ericsson AG) and the participants, and was followed by an apero with continuation of interesting and good conversations and discussions.